

Town of Otisfield
Finance Committee Meeting Minutes
September 22, 2016

1. **CALL TO ORDER:** The meeting was called to order at 6:57 PM by Quen Henderson Past Chairperson.
2. **ATTENDANCE:** Dan Peaco, Quentin Henderson, Diana Olsen, Sandy Ouellette, David McVety, Hal Ferguson, Mike Thorne, Tanya Taft.
3. **ELECTION OF OFFICERS:** Quen Henderson was nominated for Chairperson DP/DO 6/ 1 Excused, Diana Olsen was nominated for Vice Chairperson DP/MT 6/1 Excused, Sandy Ouellette nominated for Secretary DP/MT 6/1 Excused.
4. **DISCUSSION FROM COMMITTEE:** Discuss mission statement, have dept. do a spending plan. DM/QH develop long range capital spending plan. DO suggested different notice go out to Health & Social Service. Was asked when committee gets the quarterly report could administration line be broken down to see each line item with salary lump together.
5. **UPCOMING DATE:** Next meeting November 3, 2016 @ 7:00 PM Thursday in the annex.
6. **ADJOURNMENT:** With no further business the meeting was adjourned @ 8:10 PM MT/DP All in favor.

Respectfully submitted
Sandy Ouellette Secretary
Approved by:

Quen Henderson Chairperson

